

CURRICULUM VITAE

Tyler G. Cline | Assistant Professor
Digital Archivist | Special Collections and University Archives
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EDUCATION

- 2011, Master of Arts in History (Public History), Sacramento State University
Sacramento, CA
Thesis: “The Primacy and Problems of Digital Records: The California Occupational Information Coordinating Committee Records at the California State Archives”
- 2009, Bachelor of Arts in History *cum laude*, Humboldt State University
Arcata, CA
Capstone: “Between a Rock and a Hard Place: Fort Humboldt and the Peoples of Humboldt County, 1853-1861”

Certificates:

- 2020, University and College Teaching, UNC Charlotte
- 2015, Digital Archives Specialist, Society of American Archivists (valid through August 2023)

Awards and Honors:

- 2010, CCPH Annual Conference Stipend
- 2008, Dr. John Hennessy Award for Academic Excellence in History

EMPLOYMENT

2017-Present | Digital Archivist, Atkins Library Special Collections and University Archives, University of North Carolina at Charlotte (Assistant Professor, Libraries)

- Develops, implements, and provides training on policies and procedures that facilitate the selection, acquisition, transfer, preservation, arrangement, description, and access to born-digital records in accordance with emerging standards and best practices.
- Works collaboratively to accession, arrange and describe born-digital and hybrid manuscript and University Archives collections using appropriate digital curation tools, archives management systems (i.e. ArchivesSpace), and Islandora repository infrastructure.
- Works collaboratively on digital repository development and workflows to enhance preservation, accessibility and discoverability of Special Collections and University Archives digital resources.
- Trains departmental colleagues and student workers in the successful implementation of born-digital processing workflows.
- Selects, acquires, preserves and provides access to local government documents.
- Provides digital preservation expertise for library initiatives as needed.
- Participates in the conception and development of grant applications in support of born-digital initiatives.
- Works collaboratively to provide advice and consulting services to university offices on best practices and workflows for preservation of electronic records.
- Works collaboratively to conduct web archiving activities to support manuscript and University Archives collections.
- Conducts outreach activities including workshops and presentations on personal digital archiving to members of the campus and Charlotte community.

- Participates in library and university committees. Participates in appropriate professional associations.
- Conducts scholarship activities alone and in collaboration with others.

Significant Work Products

- 2020, *K(no)w Justice, K(no)w Peace: Protest of Keith Lamont Shooting* collection in Goldmine, metadata
- 2020, *Keeping Watch on Water: City of Creeks* collection in Goldmine, additional metadata, name records, and subject headings
- 2020, Best Practices for Student Digital Oral History Recordings One-Sheet
- 2020, UPIP and FWS Supervision, Born-Digital Ingest and SCUA Social Media Research
- 2020, Instructions for UNC Charlotte Gmail Organization and Export
- 2019, Born-digital access in reading room
- 2018, Special Collections Reference Desk staffing
- 2018, Summer Atkins Fellow supervisor: University Born-Digital Records Backlog Project
- 2018, Life and Legacy Digital Preservation Booklet and Keepsake Design
- 2018, Born-digital workflows documentation and Workstation setup, FC5025 setup

2013-2017 | Digital Archivist, American Heritage Center, University of Wyoming Laramie, WY

- Managed the Digital Programs Department (Scan Lab, Photographic Lab, Born-Digital, and Computer Support).
- Developed and executed policies and workflows for effective and efficient appraisal, acquisition, ingest, arrangement, description, preservation, and management of born-digital records.
- Managed mass-digitization program and provides leadership in creation and delivery of digital content to meet the needs of the AHC's constituents.
- Hired, trained, and supervised full and part-time staff in the Digital Programs department.
- Chaired committees on born-digital, digital collections, and the website.
- Supervised undergraduate and graduate interns in the areas of born-digital and digitization.

Significant Work Products

- 2017, Luna version 7 migration
- 2017, Folded computer support role, hardware and software management into position
- 2016, Departmental budget and comprehensive technology refresh budget
- 2016, Training reference staff on use of born-digital access computer
- 2016, Web archiving using Archive-It
- 2016, Website redesign
- 2016, LGBT collection development
- 2015, Provided access to born-digital records in reading room using Win7 and QuickViewPlus
- 2015, Expanded born-digital ingest to include DV and DAT formats
- 2015, Expanded born-digital ingest to include 3.5" and 5.25" disks using KryoFlux and FC5025
- 2015, Expanded mass-digitization to include 16mm film in HD, and Beta and Betacam tapes
- 2014, Born-digital records backlog project
- 2014, Zeuschel hardware and software upgrade
- 2014, Managed mass-digitization project for UW Associate Dean Carol Frost
- 2014, Photographic technician search and hire
- 2013, Google analytics setup and parsing of data
- 2013, Implementation of MD5 and SHA1 checksums for ingested born-digital records
- 2013, Website pages update and site map implementation

- 2013, Born-digital removal marker and management forms development and implementation
- 2013, Anaconda geological documents database update
- 2013, Born-digital long-term storage contract negotiated
- 2013, Implemented use of Internet Archive book objects in repository
- 2013, Implemented use of OCR in digitized textual documents
- 2013, Digital video consultation for energy boom and bust oral history project

2011-2013 | Archivist I, History Associates Incorporated

Anchorage, AK

- Surveyed, arranged, and described the records of the Alaska Regional Office and Denali National Park and Preserve at the National Park Service regional office in Anchorage, Alaska.
- Prepared finding aids and catalogued collections using the Interior Collection Management System (ICMS) by Re:Discovery Software.

2011-2012 | Freelance Digital Video Editor, California Indians Exhibit, The California Museum

Sacramento, CA

- Edited high definition video using Apple Final Cut Pro 7 for the oral history project “California Indians: Making a Difference,” a grant project of the California Council for the Humanities and the Academy of Sciences in San Francisco.
- Designed and mastered DVD and Blu-ray discs for distribution and sale using DVD Studio Pro.

2010-2011 | Archival Processor, California State Archives

Sacramento, CA

- Arranged and described records from multiple levels of California state government, including the Housing and Urban Development Committee, Occupational Information Coordinating Committee, state senator Norman S. Waters, and state assembly representative Virginia Strom-Martin.
- Documented and catalogued finding aids.
- Tested electronic records description using a clean computer.

INTERNSHIPS

2010-2010 | Graduate Cataloging Intern, California Automobile Museum

Sacramento, CA

- Worked under curator Amanda Moss to catalog museum holdings, including automobile records, photographs, and ephemera using PastPerfect museum software. Digitized automotive maintenance logs, inventory sheets, vehicle photographs, and condition reports, for database entry. Designed exhibit text and graphics layout using Adobe Photoshop CS3.

2008-2009 | Undergraduate Intern, Fort Humboldt State Historic Park

Eureka, CA

- Worked under senior park ranger and interpretive specialist Susan Doniger to digitize historic interpretive and exhibit planning material from the 1960s.
- Worked under park director of living history James Marks to digitize correspondence, maps, and muster rolls from Fort Humboldt in the Howard Brett Melendy collection at the HCHS from the 1860s.

2008-2009 | Archival Processing Intern, Humboldt County Historical Society

Eureka, CA

- Worked under head curator Deborah Meador to arrange and rehouse records related to the Henry Buhne Redmond business records of the 1880s and 1890s.

INSTRUCTION/CLASSROOM TEACHING

Class Activities:

- 2016, Arp Elementary School, Oregon Trail Primary Source Activity, AHC, Laramie, WY
- 2015, Arp Elementary School, Oregon Trail Primary Source Activity, AHC, Laramie, WY
- 2014, Medicine Bow Elementary, Oregon Trail Primary Source Activity, AHC, Laramie, WY
- 2014, Indian Paintbrush Elementary School, Wyoming Primary Source Activity, Indian Paintbrush Elementary School, Laramie, WY

Interns and Graduate Students:

- 2019-present, UPIP student supervision
- 2019-present, Federal Work Study student supervision
- 2018, Graduate student - Atkins Fellow supervision
- 2016-2017, American Heritage Center graduate intern supervision
- 2016, American Heritage Center undergraduate volunteer supervision
- 2014-2017, American Heritage Center undergraduate intern supervision (four positions)
- 2014, American Heritage Center graduate fellow supervision

OUTREACH

Presentations:

- 2020, "Personal Digital Archiving for Activists," part of the series Photography for Social Change, Special Collections and University Archives, University of North Carolina at Charlotte, Charlotte, NC
- 2017, "Personal Digital Archiving," Special Collections and University Archives, University of North Carolina at Charlotte, Charlotte, NC, with Katie Howell and Kate Dickson
- 2017, "Preservation of Born-Digital Records, Basic Principles and Practices," State Historic Records Advisory Board, University of Wyoming, Laramie, WY
- 2016, "Born-Digital Records at the American Heritage Center," American Heritage Center Board of Advisors Fall Meeting, Laramie, WY
- 2016, "A History of the AAUP at the University of Wyoming," AAUP Meeting, Laramie, WY
- 2015, Buffalo Bill Center of the West, Digital Public Library of America, Cody, WY
- 2014, Johnson County Library, AHC Informational Presentation, Buffalo, WY

Social Media:

- 2018-2020, SCUA Social Media Posts Coordination and QC
- 2018, #clt250 liveblogging, [instagram.com/unccspeccoll](https://www.instagram.com/unccspeccoll)
- 2018, Hunter Dairy post, [facebook.com/unccspeccoll](https://www.facebook.com/unccspeccoll)
- 2016, "Star Trek at 50" blog post, ahcwyo.org
- 2016, Sinclair anniversary, Facebook post, [facebook.com/ahcwyo](https://www.facebook.com/ahcwyo)

SCHOLARSHIP

Professional Posters:

- 2019, "Bring Your Own Born-Digital" professional poster, Society of American Archivists Annual Meeting, Austin, TX

Peer-reviewed Articles:

- 2019, “Building a Brand and Telling a Story in Perpetual Crisis: Launching a Sustainable Archives Marketing Strategy,” in *Public Services Quarterly*, Vol. 13, No. 3
- 2016, “The Wild West No More: Preserving 40 Years of Electronic Records at the University of Wyoming American Heritage Center,” in *The Journal of Contemporary Archival Studies*, Vol. 3

Presentations:

- 2020, “Documenting Campus Tragedy: An Ongoing Case Study and Discussion.” Panelist, National Council on Public History Annual Conference, Atlanta, GA, with Katie Howell and Christina Wright (in-person conference cancelled due to COVID-19, presentation shared as slides after the conference date).
- 2017, “Launching a Distributed Marketing Plan Amidst Staffing and Budget Cuts.” Panelist, Library Marketing and Communications Conference, Dallas, TX, with Molly Marcusse and Leslie Waggener
- 2017, “Just Leave the Keys to the Server on Your Way Out the Door.” Lightning panel, Best Practices Exchange for Born-Digital Records, Boston, MA
- 2016, “More Access, Less Process: Practical Born-Digital Access at Scale.” Panelist, Session 503, Society of American Archivists Annual Meeting, Atlanta, GA, with Irlanda Jacinto and Amanda Stow

Grants:

- 2016-2017, Wyoming Cultural Trust Fund, “The Wyoming Frontier in Photographs: The Encampment Photographs of Lora Webb Nichols.” Principal investigator. Partial request awarded in the amount of \$7,500 for the 2017 calendar year.
- 2016, Wyoming State Historic Records Advisory Board NHPRC Re-grant, “Digitization and access of the Isberg family photograph collection.” Principal investigator. Full request awarded in the amount of \$2,500 for the 2016-2017 granting period.
- 2014, Wyoming Cultural Trust Fund Grant for Digitization, “Wyoming Women in Politics and Leadership.” Principal investigator. Full request awarded in the amount of \$10,000 for the 2015 calendar year.

SERVICE

Panel Discussions:

- 2020, “Oh the Places You’ll Go: The Many Trajectories of a History Major,” Sensoria, Central Piedmont Community College, Charlotte, NC, with Erin Allsop, Melissa Vrana, Gary Ritter, and Pamela Grundy (invited; postponed to April 2021 due to COVID-19).

Presentations:

- 2015, “The American Heritage Center’s Mass Digitization Program: Lessons Learned,” State Historic Records Advisory Board, Laramie, WY
- 2014, “Hindsight is 20/20: Accessioning a Born-Digital Oral History Project,” Society of Rocky Mountain Archivists Annual Meeting, Denver, CO, with Leslie Waggener and Jamie Greene

Articles Refereed:

- 2015-2018, *Journal of Contemporary Archival Studies* (four articles)

Boards:

- 2015-2017, Wyoming State Historic Records Advisory Board
2015-2017, re-grant subcommittee

Committees:

- 2021, Atkins Library Emerging Technologies Librarian Faculty Search
- 2020-present, Atkins Library Committee on Appointment, Reappointment, and Promotion (CARP)
- 2019-present, SAA Digital Archives Specialist Subcommittee
 - 2019-present, Examination Challenges Subgroup
 - 2019-present, Examination Next Recommendations Review Subgroup
- 2019-present, UNC Charlotte Faculty Information & Technology Services Advisory Committee
 - 2019-present, Technology Portfolio Committee
 - 2019-present, TPC Computing and Access Committee
- 2018-2020, Atkins Library Accessibility Committee
- 2019-present, Atkins Library Niner Commons Standing Committee
- 2018-2019, Atkins Library Institutional Repository Task Force
 - 2018-2019, Policies and Procedures Subgroup
- 2018-present, Atkins Special Collections and University Archives Social Media Committee
 - 2018-present, Chair
- 2018-2019, Atkins Library Steering Committee
- 2018-present, Atkins Library Website Advisory Group
 - 2019-2020, Atkins Library Website Redesign Working Group
- 2017-2019, Atkins Library Goldmine Interface Group
- 2017-present, Atkins Library Marketing, Communication, and Signage Committee
- 2013-2017, AHC Retention, Tenure, and Promotion Committee
 - 2016-2017, Co-Chair
- 2016, UW Staff Search, AHC Processing and Reference archives specialists, Member
- 2016, UW Wireless Network Upgrade Task Force, Faculty Representative
- 2014-2016, UW Faculty Senate, Senator for the American Heritage Center
- 2014-2017, UW Parking Appeals Committee, Faculty Representative
- 2013-2017, UW Academic Information Technology Committee, Member
 - 2015-2016, Chair
- 2014-2015, OCLC Workflows and Usability Working Group, Member
- 2014-2015, UW Faculty Search, AHC Processing/University Archivist, Member
- 2014-2017, AHC Exhibits Committee, Member
- 2014-2017, AHC Workflows Committee, Member
- 2013-2017, AHC Advisory Council, Member
- 2013-2017, AHC Born-Digital Records Committee, Chair
- 2013-2017, AHC Mass-Digitization Committee, Chair
- 2013-2017, AHC Website, Social Media, and Marketing Committee, Chair
- 2013-2017, AHC Acquisitions Committee, Member

Other Service to the Profession:

- 2020, Advised Wyoming State Archives on email archiving and preservation practices
- 2015-2017, Digital Public Library of America, Outreach Coordinator, Wyoming Region
- 2016, National History Day, Adjudicator, Wyoming State Competition
- 2015, National History Day, Adjudicator, Wyoming State Competition
- 2014, National History Day, Adjudicator, Wyoming State Competition

Professional Organizations:

- 2015-2017, Treasurer, University of Wyoming Faculty Association (AAUP Chapter)

Roundtables:

- 2016-2017, Human Rights Archives Roundtable, Society of American Archivists
2016-2017, Steering Committee Member (interim)

PROFESSIONAL DEVELOPMENT

Professional Organizations:

- 2009-present, Society of American Archivists
 - Electronic Records Section
 - Issues and Advocacy Section
 - Privacy Section
 - Web Archiving Section
 - Diverse Sexuality and Gender Section
 - Human Rights Archives Roundtable
- 2017-present, Society of North Carolina Archivists
- 2015-present, American Association of University Professors
 - 2019-present, UNC Charlotte Chapter
 - 2015-2017, University of Wyoming Chapter
- 2009-2015, Society of California Archivists
- 2009-2015, National Council on Public History
- 2013-2014, Organization of American Historians
- 2013-2017, Wyoming State Historical Society
- 2013-2017, Society of Rocky Mountain Archivists
- 2011-2013, Northwest Archivists Incorporated
- 2009-2013, California Historical Society
- 2009-2011, California Council for the Promotion of History
- 2009-2010, Humboldt County Historical Society
- 2006-present, National Society of Collegiate Scholars

Conferences Attended:

- 2020, Society of American Archivists Annual Meeting (Moved online due to COVID-19)
- 2020, Best Practices Exchange for Born-Digital Records, Raleigh, NC (Moved online due to COVID-19)
- 2020, National Council on Public History Conference, Atlanta, GA (Moved online due to COVID-19)
- 2019, Society of American Archivists Annual Meeting, Austin, TX
- 2019, Digital Preservation Exploration Meeting, UNC Greensboro, Greensboro, NC
- 2018, Library Marketing and Communications Conference, St. Paul, MN
- 2018, Library 2.018: Blockchain Applied: Impact on the Information Profession, Learning Revolution Project and San Jose State University (Online)
- 2017, Library Marketing and Communications Conference, Dallas, TX
- 2017, Best Practices Exchange for Born-Digital Records, Boston, MA
- 2016, Library Marketing and Communications Conference, Dallas, TX
- 2016, Society of Rocky Mountain Archivists Fall Meeting, Denver, CO
- 2016, Society of American Archivists Annual Meeting, Atlanta, GA
- 2015, Society of American Archivists Annual Meeting, Cleveland, OH
- 2014, Society of American Archivists Annual Meeting, Washington, DC
- 2014, OCLC Research Library Partnership Meeting, OCLC, Amsterdam, Netherlands
- 2014, Society of Rocky Mountain Archivists Annual Meeting, Denver, CO
- 2013, Society of American Archivists Annual Meeting, New Orleans, LA
- 2012, History Associates Incorporated Annual Meeting, Rockville, MD

- 2011, History Associates Incorporated Annual Meeting, Rockville, MD
- 2010, California Council for the Promotion of History Annual Conference, Sonoma, CA

Continuing Education:

- 2020, Get Involved in HistoryHub: Remote Reference for the Digital Age, Web Seminar, FDLP Academy
- 2020, ADMN 8695 – Advanced Seminar in Teaching and Learning, Post-Masters Certificate Program in College and University Teaching, 3, Units, Spring 2020, UNC Charlotte
- 2019, EIST 8150 – Design, Development, and Evaluation of Online Learning Systems, Post-Masters Certificate Program in College and University Teaching, 3, Units, Fall 2019, UNC Charlotte
- 2019, APPQMR – Applying the Quality Matters Rubric, Full Day Workshop, UNC Charlotte
- 2019, GRAD 8001 – Teaching at the University Level, Post-Masters Certificate Program in College and University Teaching, 3 Units, Summer 2019, UNC Charlotte
- 2019, ADMN 8171 – The American College Student, Post-Masters Certificate Program in College and University Teaching, 3 Units, Spring 2019, UNC Charlotte
- 2017, Digital Forensics – Advanced, University of Oregon, Society of American Archivists, Eugene, OR
- 2017, Digital Forensics – Basics, University of Oregon, Society of American Archivists, Eugene, OR
- 2015, Information Architecture, Web Seminar, Society of American Archivists
- 2015, Basics of Managing Electronic Records, Web Seminar, Society of American Archivists
- 2015, Archival Collection Management Systems, Web Seminar, Society of American Archivists
- 2014-2015, UW-Lead “Cultivating Excellence in Academic Leadership,” University of Wyoming, Laramie, WY
- 2014, Digital Archives and Libraries, University of Wyoming, Society of American Archivists, Laramie, WY
- 2014, Preserving Digital Archives, University of Wyoming, Society of American Archivists, Laramie, WY
- 2014, Stewardship of the Evolving Scholarly Record, Online Computer Library Center, Amsterdam
- 2014, Digital Preservation Policy Planning, Alliance Digital Repository, Denver, CO
- 2013, Best Practices Exchange: Electronic Records, Radisson Hotel Salt Lake City, Utah State Archives, Salt Lake City, UT
- 2013, Arrangement and Description of Electronic Records Part II, University of Wyoming, Society of American Archivists, Laramie, WY
- 2013, Accessioning and Ingest of Electronic Records, Brigham Young University, Society of American Archivists, Provo, UT
- 2011, Document Preservation Workshop, California State Archives, Sacramento, CA

Training:

- 2020, Slips, Trips, and Falls Training Version 2.0, UNC Charlotte, Skillsoft Percipio, Charlotte, NC
- 2020, Back Safety Training Version 2.0, UNC Charlotte, Skillsoft Percipio, Charlotte, NC
- 2020, Fire and Safety Prevention Version 2.0, UNC Charlotte, Skillsoft Percipio, Charlotte, NC
- 2020, Environmental Health and Safety Building Emergency Evacuation Training Version 2.0, UNC Charlotte, Skillsoft Percipio, Charlotte, NC
- 2020, COVID Return to Work Training, Canvas, UNC Charlotte, Charlotte, NC
- 2019, UNC Charlotte Information Technology Security Training, Charlotte, NC
- 2018, Google Team Drives Training, University of North Carolina at Charlotte, Charlotte, NC
- 2016, Cascade Content Management System - Template Redesign Training, University of Wyoming, Laramie, WY
- 2016, Sexual Misconduct and the Duty to Report, University of Wyoming, Laramie, WY
- 2014, BitCurator Features and Overview, Webinar, Wyoming State Archives, Cheyenne, WY

- 2013, Computer Security Seminar, University of Wyoming, UW Information Technology Computer Training, Laramie, WY
- 2013, Introduction to Linux, University of Wyoming, UW Advanced Research Computing Center, Laramie, WY
- 2013, Cascade Web Content Management System, Part 2, University of Wyoming, UW Institutional Marketing, Laramie, WY
- 2013, Cascade Web Content Management System, Part 1, University of Wyoming, UW Institutional Marketing, Laramie, WY